

HALL COUNTY DEPARTMENT OF CORRECTIONS  
REQUEST FOR PROPOSALS (RFP)  
WHOLE BODY SCANNER PURCHASE

The Hall County Board of Commissioners will receive sealed proposals to purchase a whole body scanner to be delivered to the Hall County Department of Corrections, 110 Public Safety Drive, Grand Island, Nebraska. Potential vendors are invited to submit proposals.

Bidders are encouraged to schedule a tour of the facility prior to submitting their bid. To schedule a tour, contact Assistant Director Quinn Webb, 308-385-5206 ext. 2462. Those submitting the bid will be invited to present their product prior to final award of the bid.

Hall County reserves the right to reject any or all bids, as deemed by the County Board of Commissioners in the Board's sole discretion, to be in the best interest of the County of Hall. Proposals must be received by the Hall County Clerk, 121 South Pine, Grand Island, Nebraska, no later than 5:00 p.m. Friday, October 7, 2022 in order to be considered. All proposals shall remain sealed until opened by the Hall County Board of Commissioners at its regular meeting at 10:15 a.m. on Tuesday, October 11, 2022.

Hall County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or provision of services. Request for reasonable accommodations under the A.D.A. should be submitted to Loren Humphrey, ADA Coordinator, at 121 South Pine Street, Grand Island, NE or by calling (308)385-5080 or T.D.D. (800) 833-7352.

The complete bid packet containing the request for proposal and instructions may be obtained from:

Marla Conley, County Clerk  
121 South Pine Street  
Grand Island, NE 68801  
(308)385-5080

Questions regarding the Jail facility and equipment may be directed to:  
Quinn Webb, Assistant Director  
Hall County Department of Corrections  
110 Public Safety Dr.  
Grand Island, NE 68801  
(308)385-5206, ext. 2462

Please publish on September 3, 2022 and September 10, 2022

## **GENERAL SPECIFICATIONS**

### **BODY SECURITY SCANNER SYSTEMS**

#### **HALL COUNTY, NEBRASKA**

##### **1. GENERAL NOTICE**

- 1.1 Hall County, NE, hereinafter referred to as "County", is requesting bids from qualified companies, hereinafter referred to as "Vendor" for the supply, delivery, setup, and training of a Whole Body Security Scanner for the Hall County Department of Corrections.
- 1.1.1 Scanner shall be delivered and set up for operation at the following address  
Hall County Department of Corrections  
110 Public Safety Dr.  
Grand Island, NE 68801
- 1.2 The Vendor shall include all costs associated with the labor, supervision, materials, supplies, permits and licenses, required training, delivery, and installation of the product requested in the specifications in the bid documents
  - 1.2.1 Compliance with these specifications shall also mean compliance according to the terms of all other documents attached to or referenced in the bid.
- 1.3 Contract/Purchase Order (PO) will be awarded to the lowest, responsible, responsive Vendor whose bid substantially meets the required specifications, duties, and terms and conditions as defined in this request.
- 1.4 The awarded Contract/PO is not assignable without the written approval of the County in the form of a contract amendment.
- 1.5 The County will execute a firm-fixed contract/PO for the product to be provided under the terms of an awarded contract.
- 1.6 Any deviation from the terms of these specifications or any other bid document must be documented on company letterhead and attached to the Vendor's response.
  - 1.6.1 The County reserves the right to reject any deviation and award to a Vendor who complies with all requirements.
- 1.7 All bids must be submitted in a sealed envelope or clearly marked on the outside of the package: **BODY SCANNER BID**. Vendor must submit their bid and all attachments to:  
**Marla Conley - Hall County Clerk**  
**121 S. Pine St.**  
**Grand Island, NE 68801**
  - 1.7.1 Vendor will supply the Hall County Clerk with one original and one exact copy. Electronically transmitted proposals will not be accepted. All proposals must be mailed or delivered by hand.
- 1.8 Vendors are not allowed to discuss this bid with any employee or elected officer other than the designated contact person from the Department of Corrections through the award process. Failure to follow this requirement may result in immediate disqualification of your bid.
- 1.9 The County will not pay for any product prior to delivery and acceptance.
- 1.10 The County's representative for this project will be:  
Quinn Webb, Assistant Director  
Phone: 308-385-5206, ext. 2462
- 1.12 The County requests delivery, setup and training be completed within 45 days of receipt

of order.

1.12.1 Vendors may submit an alternate date if necessary.

## **2. QUALIFICATIONS OF THE BIDDER**

- 2.1 The County may investigate as deemed necessary to determine the ability of the Vendor to provide the products, and the Vendor shall furnish to the County all such information and data for this purpose.
- 2.2 No Vendor will be considered who is not at the present time actively engaged in the supply and installation of full body scanners, and who cannot clearly demonstrate to the satisfaction of the County, his/her ability to satisfactorily provide the products in accordance with the requirements of this specification and standards of the industry.
- 2.3 Vendor shall meet the minimum requirements as shown in all bid documents.

## **3. PROJECT REQUIREMENTS – WHOLE BODY SECURITY SCANNING SYSTEM**

- 3.1 The County is requesting one whole body security scanner which meets or exceeds these requirements.
  - 3.1.1 A Tek84 Intercept Whole Body Security Scanning System was utilized to develop specifications as an example of the level of quality and minimum requirements necessary for proper operation at the facility.
- 3.2 The minimum salient characteristics of the scanner to be provided are as follows:
  - \* 160Kv Monoblock Oil Cooled Generator
  - \* Footprint equal to or smaller than 36"W x 72"L x 92"H (79"H top removed) dimensions
  - \* High Strength Aluminum Unibody Frame
  - \* 5 Second Scan Time
  - \* Subject stands in fixed position while being scanned- Must not be transported via platform or conveyor belt
  - \* Variable Scanning Dose from .25uSv to 2.0uSv
  - \* Three image manipulation styles including – 3D, Hi RES, and DETAIL
  - \* Scans Posterior to Anterior in accordance with ANSI/HPS N43-17-2009 Radiation Safety Standard
  - \* Tethered portable work station with 27" vertically mounted touch screen monitor
  - \* PC with Windows 10 Operating System
  - \* Transportable/Movable on heavy duty casters with stabilizer feet.
  - \* 16 Million Gray Scale Levels or similar screen quality.
  - \* Minimum Scan Rate 150 persons per hour
  - \* Operator and Bystander Radiation exclusion Zone equal to the footprint of the unit preferably 36"x72".
  - \* MINI ITX Industrial Motherboard w/ Intel Core i5-6500 3.3 GHz Processor or similar configuration to operate unit in a manner as outlined herein.
  - \* HARD DRIVE, 1TB 2.5 SATA, 5400 RPM x 2Ea for RAID 1 million images or similar configuration to operate unit in a manner as outlined herein.
  - \* Photo Image taken on subject and embedded on .jpg or other accessible file for evidentiary purposes
  - \* Quick upload of subject data base

- \* Quick upload of user data base
- \* Load Capacity for subjects = 600lbs
- \* Power requirements 110V/15A
- \* Minimum one year warranty on entire system from approval of operation by the County. Warranty includes all labor, shipping, travel (if necessary), expenses and parts at no charge.
- \* Provide detailed information regarding a solution to ongoing maintenance and related service maintenance agreements and conditions pertaining to the entire system. The solution shall provide a service plan for 1, 3 and 5 years that covers equipment and software.

- 3.3 Price submitted must include delivery, FOB destination, Grand Island, NE, setup, and up to 16 hours of training with Correction staff in the operation of the unit following testing and approval of unit. Training must be conducted in-person, and immediately after install and approval.
- 3.4 Vendor shall provide brochures and/or links to videos which demonstrate how the product being bid is assembled, disassembled to move, reassembled after move, and operated.
- 3.5 Any deviations to the salient characteristics listed above must be clearly listed on company letterhead and attached to the response. Failure to supply deviations will require the vendor to meet or exceed all specifications shown above with no exceptions. The County will reject any unit that does not meet these specifications and/or those agreed to in the final contract/PO.

**4. EXPERIENCE AND REFERENCES**

- 4.1 Vendor shall provide all testing and certification details as requested as part of the bid response.
- 4.2 Vendor shall include a description of the firm’s background, length of time in business, assets available to meet County service requirements, and experience in providing the type of services solicited herein.
- 4.2 Vendor shall list three (3) references where your company has provided comparable services in similar facilities. Provide company name & address, contact name(s) and telephone number. List all facilities with current contracts in Nebraska.

**5. EVALUATION & AWARD**

- 5.1 Evaluation of bids will consist of the following:
  - 5.1.1 Ability to provide product as required in this specification.
  - 5.1.2 Cost
  - 5.1.3 References
  - 5.1.4 System features and options offered
  - 5.1.5 Deviations from these Specifications.
- 5.2 The County also reserves the right to seek additional information from Vendor such as, but not limited to, additional oral interviews, demonstrations, written clarification, information, and research at various stages of the process before making a final decision. All awards will be made in a manner deemed in the best interest of the County.
- 5.3 The successful Vendor shall receive information from the County and/or meet with the County’s Representative(s) to negotiate an initial detailed work plan, and finalize the scope of services and cost proposal.

## **6. BACKGROUND CHECKS & INSURANCE**

- 6.1 Waiver for Background Checks. Vendor will provide the names of each employee who will be working in the correctional facility and notify Hall County of any change in employees. Each employee who will be working in the facility will be required to sign a waiver form which must be turned in to the Hall County Department of Corrections Director at least one week before the employee starts work in a County building so that a criminal records check can be conducted by the Hall County Sheriff's Office. County may, in County's sole discretion, waive such one-week period upon good cause shown by Vendor. If a person has been convicted of a felony, he/she cannot work in a County building. County may, based upon a criminal record check, prohibit entry into the facility of any employee of Vendor. Vendor shall not permit persons other than Contractor's employees in to County buildings.
- 6.2 Insurance. The successful vendor shall provide a certificate of insurance indicating (1) adequate workers' compensation (statutory); (2) commercial general liability in an amount not less than \$1,000,000 for any person for any number of claims arising out of a single occurrence and not less than \$5,000,000 for all claims arising out of a single occurrence; and (3) property damage insurance in an amount not less than \$500,000; and naming Hall County as an additional insured, except for Workers' Compensation policies/certificates, for the term of the agreement.

## **7. FINANCIAL**

- 7.1. It is the intention of the County to enter into an agreement with our current inmate telecommunications service provider, Encartele, Inc. where the company will provide financing for the purchase of the body scanner. The Vendor must be willing to enter into an agreement that facilitates this financing.

## **8. PERFORMANCE AND DEFAULT**

- 8.1 Hall County reserves the right to require a performance bond from the successful vendor, not to exceed one hundred percent (100%) of the annual contract price, as provided by law and without expense to the Hall County. Otherwise, in case of default of the vendor, Hall County may contract the service from other sources and hold the vendor responsible for any excess cost occasioned thereby.